

Sierra Nevada Field Campus

San Francisco State University

Dear Sierra Nevada Field Campus Student,

Your Registration packet includes the following:

1. A **SNFC Reservation Form** for meals and lodging, with your contact information.
2. A **Field Trip Registration Form/Liability Waiver** (required by the University)
3. An **information document** for the classes or workshops that you have signed up for.
4. **Registration Instructions** if you are taking a for-credit course.
5. Or a **list of workshops** that are not for credit.

A map and directions are available at <http://www.sfsu.edu/~sierra/Directions.html>. Check our web site <<http://www.sfsu.edu/~sierra>> for more detailed information such as required textbooks, starting times and species lists.

Please mail **both forms** 1 & 2 to the Sierra Nevada Field Campus (see addresses on page 2).

Confirmation of your reservations and registration are done only in response to an email request sent to jrblair@sfsu.edu or a phone request. If you wait a week or two your checks should be cashed and will serve as confirmation of your reservations.

COURSE/WORKSHOP REGISTRATION:

Note: *This process is new and different than the way registrations were done in previous years.* If you are taking a **for-credit** course (even if you are auditing it for no credit) then follow the directions on the attached form entitled SNFC Registration Instructions. If you are taking a not-for-credit **workshop** then go to <https://commerce.cashnet.com/ucorp?itemcode=UCORP-885568> to pay the fees. The attached list of workshops apply to this category and show the workshop fees. **DO NOT USE THIS LINK TO REGISTER FOR FOR-CREDIT COURSES EVEN IF YOU PLAN TO AUDIT THE COURSE.**

FIELD CAMPUS RESERVATIONS:

Use the SNFC Reservation Form to calculate your expenses. Please use one of the **online options** (see below) or send a **check** payable to **Sierra Nevada Field Campus**. We do not accept credit cards for food and lodging. A \$50.00 non-refundable deposit that will be credited to your final bill is required to secure your reservation unless you are staying off campus and not taking any meals with us. Full payment in advance is always appreciated but you may pay the balance at the Field Campus.

ONLINE PAYMENT OPTIONS FOR MEALS AND ACCOMMODATIONS: (Choose one)

Full payment: <https://commerce.cashnet.com/ucorp?itemcode=UCORP-SNFC1>

\$50 non-refundable deposit: <https://commerce.cashnet.com/ucorp?itemcode=UCORP-SNFC2>

REFUND POLICY:

Reservation fees will be *completely* refunded if the class is cancelled.

Reservation fees will be refunded *minus* \$50 if you withdraw from the class 6 weeks prior to class start day OR if someone on the waiting list can replace you with less notice. Contact jrblair@sfsu.edu to ascertain your status in this regard.

Course or Workshop fees will be completely refunded if you cancel one business day (Monday through Friday) before the class begins (NOTE: most classes officially begin on Sunday so plan accordingly – cancelling on Saturday or Sunday may not be accepted by the College of Extended Learning). For details of for-credit courses read the Drops & Refunds policy on the CEL website - <http://www.cel.sfsu.edu/register/drops-refunds.cfm>.

ACCOMMODATIONS: You do not need to stay on campus. A list of motels and lodges within 20 minutes can be found at <http://www.sierracity.com/Stay/LodgingCamp.html>. However if you do stay on campus then you must take our meal plan. You will not be able to cook at your campsite or RV or have food in your tent. This is to prevent attracting scavenging animals such as bears. Our dining hall serves three excellent meals a day. Coffee, tea and drinks are available 24 hours a day. There are refrigerators and dry good storage areas in the dining hall if you bring snacks or beverages. We have a limited number of tent cabins with mattresses available or you can bring your own tent or RV. Hot showers, hot water, flush toilets and electric outlets are provided.

PERSONAL SUPPLIES: Bring your own sleeping bag, blankets, pillows, towels, toiletries, etc. Be sure your sleeping bag is warm enough. Although daytime temperatures will range from the upper 60's to upper 80's, the nighttime temperatures can often and unpredictably drop below 40 F. Extra blankets are available for your use. You should bring shoes and clothing appropriate for easy hiking. A daypack and an unbreakable water bottle are most useful. We can save paper and plastic bags if you bring plastic containers for lunches (sandwich, cookies, etc.). At high altitudes the sun's rays can burn more easily, so hats and sunscreen are highly recommended. There are beautiful lakes nearby that are excellent for swimming as the summer heats up. We get occasional rain events so come prepared with raingear. The nights are always very dark and a flashlight is an absolute necessity. Many people enjoy a camp chair at their tent, as well.

CARPOOLING : About a week before the class you will receive an email about carpooling. If you need a ride, wish to share a ride, or can accommodate a passenger then respond to the email.

ARRIVAL : For classes beginning in the morning it is best to arrive the night before. In fact, that is the published start date for such classes whether there is a planned meeting that evening or not. Please arrive no later than 9:00 PM. After that time the darkness makes it difficult to find your camping accommodations and you may disturb others. It is recommended that you plan to arrive the night before your class by dinnertime - served from 6:00 to 6:30 PM only. This allows time for you to settle in before it gets dark and to meet others in your class. Be sure to let us know if we should prepare dinner or not for you on the reservation form. Same day arrival is recommended for classes that begin in midday or evening. **Check the website for specific information about your class start time.**

Thank you for your interest in our summer program. If you have any questions or concerns please email the director, J.R. Blair, at jrblair@sfsu.edu or call the numbers provided below. Most of the information you need is also available on our website: <http://www.sfsu.edu/~sierra>. See you in the spectacular Sierra Nevada!

**MAIL RESERVATION AND FIELD TRIP REGISTRATION FORMS TO:
before May 15**

Sierra Nevada Field Campus
College of Science and Engineering, TH 323
San Francisco State University

1600 Holloway Avenue
San Francisco, CA 94132
phone: (415) 405-3280

after May 15

Sierra Nevada Field Campus
35400 Hwy 49

Calpine, CA 96124
phone: (530) 862-1230